

**MONTANA PUBLIC DEFENDER COMMISSION
INFORMATION TECHNOLOGY COMMITTEE MEETING**

**Draft Minutes
MACo Office, Helena, Montana
March 2, 2007**

Call to Order

The meeting of the Information Technology (IT) Committee of the Montana Public Defender Commission was called to order by Committee Chairman Jim Taylor at approximately 9:45 a.m.

Commissioners Present

Jim Taylor, Betty Bichsel

Other Interested Parties

Steve Bender and Amy Palmer, Department of Administration Information Technology Services Division (ITSD); Teri Heiland, OPD IT Manager

IT General Discussion

IT Manager Teri Heiland introduced Steve Bender and Amy Palmer from ITSD. Mr. Bender and Ms. Palmer are available to provide support to OPD with the case management project.

Day to day operations are going well. Ms. Heiland will do a proof of concept for VisionNet to do the streaming of training sessions for contractors. Training will be available to OPD staff attorneys on DVD. Chairman Taylor said the upcoming software demonstration might prove useful for training, especially in reaching people in remote areas of the state.

Case Management System

A project team has been formed for the Case Information Management System. Business requirements were discussed. Chairman Taylor said the system will need to be able to support the Commission's caseload standard when it is finalized.

Chairman Taylor suggested making a small grant available to the open source community to develop the software. The idea will be explored through a subcommittee of NLADA. Other ideas that were discussed included starting with another state's system, and looking at other entities (e.g. the Attorney General's office) with similar needs.

Public Comment

There was none.

Old Business/New Business (*Action Items)

There were no action items.

Adjourn

The meeting adjourned for a software demonstration of Acrobat Connect.